



Risk Readiness Quick Guide

JOB HAZARD ANALYSIS (JHA)

Key Message

Job Hazard Analysis is one of the most effective tools for proactively identifying workplace hazards, preventing injuries and supporting return-to-work programs.

Key Takeaways

- Focus JHAs on jobs with high loss frequency or complex tasks.
- A JHA helps identify hazards and determine appropriate controls.
- The process can support both injury prevention and return-to-work planning.
- Effective hazard controls follow a hierarchy: elimination, engineering controls, administrative controls and PPE.
- Employee, supervisor and HR involvement improves outcomes



ACTION ITEMS

- Identify high-risk jobs for review.
- Document job tasks and associated hazards.
- Evaluate existing hazard controls.
- Update job descriptions and work restrictions.
- Use findings to enhance employee training and return-to-work planning.



Ready to prepare?

Sean Majewski

Risk Advisor - Casualty Loss Control

P 260-969-3975

E sean.majewski@hylant.com